

williamslettings

Scale of Charges – Rent Collection Service

£450.00 inc VAT set up fee payable on successful introduction of the contract holder through the agent with a fee of 8% inc VAT of the monthly rent agreed, deducted by the agent for those landlords who require the agent to promote the property in appropriate ways to find a contract holder, accompany viewings, reference the applicants and the agent to check and prepare all legally required documentation to sign up, including landlord AML checks. This includes the collection of the monthly rent.

Payable when any individual or organisation enters into an agreement to rent the property as a result of our promotion, introduction, or viewing by the agent.

Additional Charges

- Agreement admin fee - £80.00 inc VAT
- Inventory service (Outsourced) - £145.00 inc VAT
- Check Out Inventory (Outsourced) - £145.00 inc VAT
- Duplicate statements - £1.00 per copy inc VAT
- Professional hourly rate - £35.00 inc VAT charged by the agent when required to carry out any additional services
- Occupation Contract Renewal fee - £60.00 inc VAT

Other Income

We may also receive commissions from:

- Insurance companies
- Referencing companies
- Utility providers

[[Date sent]]

[[Landlords Name/s]]

[[owner_signature]]

[[Signed by the landlord/s]]